

NEWSTEAD WOOD PARENTS' ASSOCIATION

JANUARY GENERAL MEETING (GM)

Monday 27th January 2020 at 7:30pm at Newstead Wood School

Attendees

- | | | |
|----------------------------------|------------------------------------|------------------------|
| 1. Alan Douglas – Chair | 4. Syed Hussain – Committee member | 7. Christian Mole |
| 2. Ruwani Senaratna – Vice-Chair | 5. Adriana Panackova – Secretary | 8. Victoria Cattermole |
| 3. Maurizio Pilu – Treasurer | 6. Colleen Young – Deputy Head | 9. Queen Breban |

Apologies: Victoria Cattermole

Agenda

Actions / Follow up

<p>1. Meeting Minutes from previous meetings</p> <ul style="list-style-type: none"> The minutes from the previous General Meeting in October 2019 reviewed Approval proposed by Alan Douglas, seconded by Christian Mole Approved unanimously 	<p>Minutes to be published on the NWPA website</p>
<p>2. Matters arising from the previous meetings not covered elsewhere</p> <ul style="list-style-type: none"> None 	
<p>3. Fam Test 2020</p> <ul style="list-style-type: none"> A detailed proposal presented by Adriana Panackova (separate paper shared in the meeting) 2 sessions of Fam Test will be run on 1th May, with the booking to be opened in early March Booking will be done via Eventbrite, based on usability of ready-made platform There is a possibility to organise another 2 sessions in July, the decision will be made later by NWPA Proposed by Adriana Panackova, seconded by Syed Hussain, approved by unanimous vote 	<p>Adriana to report on the progress at March meeting</p>
<p>4. Treasurer's Report</p> <ul style="list-style-type: none"> Financial summary presented in a separate paper shared in the meeting The P/L statement to the end of December 2019 included in the treasurer's report, showing a net income of £4,077 Even considering the first tranche of the donation to the School of £13,000, the net income has been positively affected in this period by the GiftAid rebates covering 2 years (circa £6,260), and the highly successful and profitable Diwali celebration event At the end of December 2019 the balance sheet liquidity is £20,427, including the bank balances of the reserve account and the business account and cash in hand of £263. Parent subscriptions continue dropping dramatically Suggestion to send a thank you note to a parent securing the single biggest donation through the corporate scheme Opening of parallel account as discussed at the past meeting remains to be investigated Credit card payment device that has been bought in autumn 2019 proved to be useful and paid for itself already Ad-hoc funding deliberation scheme discussion: <ul style="list-style-type: none"> Misunderstanding of the initial proposal causing a delay and now crossing timelines with the consulting review of funding Funding mechanism to be discussed further; it has been always meant to assume that the school would have a final decision (albeit appeared unclear in the proposal) Form to be revised and simplified – Syed volunteered to take the ownership of revision Colleen Young to talk to Alan Blount again about the scheme Adriana Panackova to share copies old applications that were used in 2018 The NWPA is aiming to launch the scheme this spring/summer term It would be also beneficial to involve the school parliament to take part in identifying funding proposals The intent of the funding scheme remains valid, as agreed in Sep and Oct general meetings; the only aspect that needs update is the simplification of the submission form Proposed by Christian Mole, seconded by Ruwani, approved/voted unanimously 	<p>Ad-hoc funding scheme to be revised and simplified by Syed</p>
<p>5. News from the school</p> <ul style="list-style-type: none"> Ever growing weekly newsletter brings loads of information from across the curriculum as well as extracurricular news Year 13 focusing on mock tests right now Very successful year for Oxbridge applications with 18 places offered Lots of emphasis on quality of teaching across all subjects Applications currently closed for the 6th form, with ca. 140 applications Parents raised a question about the water fountain in the Hall not working reliably 	
<p>6. Recent PA Events</p> <ul style="list-style-type: none"> Diwali 2020 started to be planned, preferably during; the weekend after Oct school holidays; perhaps 14th November 2020 TBC 	

<ul style="list-style-type: none"> • Year 7 Disco should be again combined with pizza supper and professional lighting for the event, based on the positive experience in 2019 • NWPA expressed a thank you for all the parents' support during Hairspray performances • Uniform sales continue going on well; next one planned for tomorrow for Options evening 	
<p>7. Quiz Night 2020</p> <ul style="list-style-type: none"> • The event preparation ongoing, event organised by Syed and Ruwani • Christian Mole responsible for questions; to ask Mrs Sword and Mr Lewis for further questions • Mrs Sword is available to compere the evening • Parents volunteers to be hired for the night • Ticketing preparation in progress, to be paid via WisePay • Marketing & comms to be shared via school office; ideally to include in the Alan's weekly bulletin • Booked for 21st March 2020, with start at 6:30pm • Limited raffle prizes, max 5; people to be told to bring £1 coins 	<p>Quiz Night preparation progress to be the main item for March meeting</p>
<p>8. Future Events</p> <ul style="list-style-type: none"> • Raffle: in the summer term; combined with a social evening and perhaps a wine tasting – to be considered • Donation channel: "tap to donate" do we want to use it during social events? • Exploring the possibility to create a joint-venture with PET for the raffle; expected benefit might be an access to members' details; to be further understood • Online raffle sale to be considered 	
<p>9. Closure and Next Meeting</p> <ul style="list-style-type: none"> • This meeting concluded at 9:15pm • Next General Meeting will be held on 1th March 2020 at 7:30pm to 9pm 	